App. F. IX-4

Previous References. 1946-47 (Gen)

File No. 16-46

Serial Nos. 1, 6

Later References.

Ml 42-48 (17,18)

GENERAL AND REVENUE SECRETARIAT

Serial Nos. 2 to 5

Part B for Oct 1946

SUBJECT

Entertainment of two accounts clerk in the Building Division Bangalore

P. W. 2470-71

16.10.46

To

The Chief Engineer for Irrigation

The Comptroller of Mysore (Attn: M

Sanctions etc — — for six months.

Serial No.

Additional accounts staff for the Building Division, Bangalore

Correspondence ending with memo No 1247/E dated 14-8-1946 from the Chief Engineer for Irrigation.

It is reported that the existing strength of three accounts clerks in addition to the Accountant in the Building Division, Bangalore, is inadequate to cope with the heavy work in the division, as a result of which the accounts work in the Div has heavily fallen into arrears. The Chief Engineer has therefore forwarded proposals in consultation with the Comptroller for the entertainment of two additional accounts Clerks (one on Rs 40-3-70-5-100 and the other on Rs 25-2½-50) for a period of six months in the Building Div, Bangalore, for the clearance of arrears.

2. The proposal requires financial concurrence.

3. may be sanctioned.

B 21/8/46.

seen) K 26/8/46

Mins 22/5/46 C.E. reports that heavy arrears in accounts, some even more than 5 years old, have accumulated in the Build^gs Div^n B'lore. Some of the important types of arrears are detailed in 2nd para of the C.E's letter flagged. As agreed to by the Comptr, C.E. has proposed the appointment for six months, of two accounts clerks, one on 40-3-70-5-100 and another on 25-2½-50. The proposal may be sanctioned.

U.C. 1732 31/8

Min^r P.W. Mr. Endd

KW 28/8/46 II 28/8/46

NOTE—Contn. Sheet

Accounts clerk for Buildings &c. Bangalore

File No. of 194 General and Revenue Secretariat

Serial No. 1732-G

5. There is no use giving these sanctions because the comptroller has a number of vacancies unfilled & we will be merely adding to that number without any advantage as he will not be able to get men to post them

~~Office Order Part Asst.~~

6. ~~If this is not~~ we may sanction post of two clerks on Rs 50/- & permit the Ex Engr to employ his own men & clear the arrears

B
2/9

7. W 3 9/46.

8. B/379

9. The proposals of the C.E.I. are sanctioned. The C.E. may as stated by him in his letter call for monthly progress reports and see that the arrears are cleared within the stipulated time.

10. I would like to impress on the secys the imperative need for quick disposal of papers. The original papers called for in the present case

OFFICE OF THE MINISTER FOR PUBLIC WORKS
4 SEP 1946
1965

Accounts clerk for Buildings Br, Bangalore.

Serial No.

1965

are absolutely necessary for disposing of this matter. On the other hand it has caused a delay of a fortnight. When the heads of a department make a statement, they may be taken to be true and the matter disposed of on that basis.

5. 9/46.

KW 9 9/46

12. B 9/9

13. For perusal before issue.

(a) Fin Secy WPC) KW 13 9/46

B 12/9

11/9/46

B 13/9.

14. The Comptroller has no men for posting — He has over 100 vacancies. I would therefore suggest the dept employing the men — otherwise the above sanction would not be of much practical help

B 18/9.

15. (A) may be done.

16. B 23.9

18. KW 30 9/46 29 9/46.

KW 19 9/46 B 19/9

FINANCE U.O.No. Fl..... 2139 17/9 BANGALORE

FINANCE U.O.No. Fl..... 2274 23/9

OFFICE OF THE MINISTER FOR AGRICULTURE AND PUBLIC WORKS 29 SEP 1946 No. 2483

27/9

min of W. mo P W S

NOTE—Contn. Sheet.

Accounts clerks for Buildings Dn, Bangalore -

File No. 167/PW of 1941. | Public Works Secretariat

Serial No.

19. Subd with a draft. After issue a note will be put up on the minute dated 5-9-1946 of the Minister for P.W. in para 10 of the notes.

20. Secy) 4/10

3/10/46.

30/10/46

21. Yes, Issue

6/11/46.

22. Fin Comm 1650 - Fin Secy has been consulted & his concurrence in selection of the hands has been agreed to - Opr & Fin Advr.

17/10 23. Issue

24. 9/11/46 17/X

Issued - No. PW 2470-71/E1-16-46-6 dated 16-10-1946.

To

The CE for Irrigation

The Comptroller Trgs & Audit.

Sanction the entertainment of two additional Accounts clerks in the Buildings Dn, Bangalore for six months.

C. F. No. 45]

Ext 16-46-1

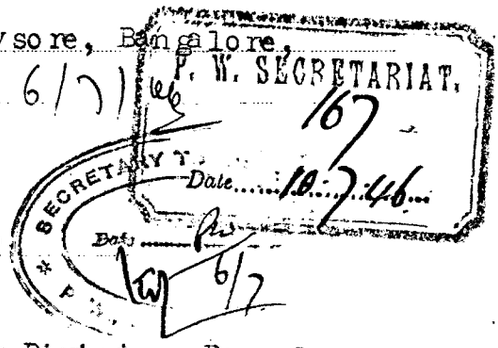
GOVERNMENT OF MYSORE

Telegram / phone

OFFICE OF
the Chief Engineer for Irrigation
in Mysore, Bangalore,

No. 2442/2
Encls.

Date 6/7/46



To

The Secretary to Government,
Public Works Department,
Bangalore.

Sir,

Posting of Accounts Clerk to the Building Division, Bangalore, for clearance of arrears.

I have the honour to state that the Chief Engineer for Roads and Buildings, has in his letter No.5503 dated 4-1-1946 requested that sanction of Government may be obtained for posting two Additional Account Clerks to the Buildings Division for clearing arrears.

2. The Comptroller of Mysore who was consulted in the matter, has stated in his letter No.3827/Es. dated 8-6-1946 that with a view to clear the long pending arrears two additional Accounts Clerks have to be posted for six months, as the present staff will not be able to attend to this in addition to the current work which in itself is very heavy. Some of the important items of arrears are:-

(a) detailed posting of work Registers in respect of several Major works,

(b) clearance of a large number of old items in suspense schedule viz., Deposit Register, Deposit Contribution Purchase Schedule, Objection Book Advance, etc.,

(c) forwardal of Completion Reports for nearly 300 works which are are already completed,

(d) Disposalof 8 Audit Notes, 6 O.I. Statements and 2 Inspection Reports.

3. As it is not desirable to continue the arrears, some items of which are more than 5 years old and because the existing staff cannot attend to the arrears in addition to current work which has considerably increased, I request that sanctionof Government may kindly be obtained and communicated for the posting of two Additional Accounts Clerks - one on Rs.40-3-70-5-100 and the other on Rs.25-2½-50 for a period of six months for clearance of arrears in Buildings Division, Bangalore.

4. The Executive Engineer, will be asked to furnish monthly progress report

167
P.W.

Progress Report on arrears clearance after the hands are posted.

I have the honour to be,

Sir,

Your most obedient servant,

GCS/4th.

CHIEF ENGINEER FOR IRRIGATION.

P.

Either the letters in original or copies thereof, referred in para 1&2, may kindly be forwarded for reference.

The sanctioned strength (existing) of the accounts staff in the Buildings Br. Bangalore, may also be kindly intimated.

Chief Engineer for Irrigation with Compts.

23/7/46

SECRETARY TO GOVERNMENT
Date 15/6
P. W., ELECTL & RYS.

OFFICE OF THE CHIEF ENG. FOR IRRIGATION
No. 701
Dt. 29/7
BANGALORE

Br I
Dy
24/7/46
17/7/46.
19/7

M 1247/E
4 Secs.
14/8/46

The letters referred to above are enclosed in original for reference and kind return.

The existing sanctioned strength of Accounts staff of the Division is 3 clerks.

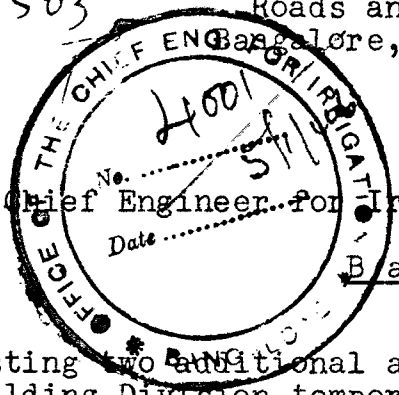
Secretary to Govt.,
P.W. Department
with compliments

8/8/46

7/8

No. 5503

Office of the Chief Engineer for Roads and Buildings in Mysore,
Bangalore, Dated, the 4 Jan. 1946.



To

The Chief Engineer for Irrigation in Mysore,

Bangalore.

Re:- Posting two additional accounts clerks for the Building Division temporarily for a period of six months for clearance of accounts.

Sir,

I have the honour to forward herewith a copy of the memo put up by the Accountant of the Buildings Division, Bangalore, regarding the state of accounts in the division for your information. The Executive Engineer, Buildings Division requests that two additional Accounts Clerks may be posted temporarily for a period of six months at least for the clearance of the heavy accounts arrears. I request that sanction of Government to this proposal may kindly be obtained at an early date.

I have etc.,

Chief Engineer for Roads and Buildings.

NG.4/1.

OFFICE NOTE PUT UP BY THE ACCOUNTANT OF BUILDINGS DIVISION, BANGALORE.

I was transferred to this Division and took charge during May 1945. While reviewing the register of works, I observe that details are not posted in the register from the beginning in the case of Major works. This has been noticed by the Assistant Comptroller, Local Audit Circle and also by the Superintending Engineer, Mysore Circle, Mysore while inspecting the Division during May 1945.

Unless the previous registers are posted in detail and balances struck and brought forward to the new registers they cannot be brought up to date and further details cannot be posted in the concerned registe

Fresh and large works are being taken up year by year, in addition to the works already under execution, under all the heads major and mino together with annual and special repair works. Works in the Division are unsatisfactory on the increase (vide details furnished in a separate reference put up in obtaining sanction for continuation of the Division.

To cope up with the following works:- (1) Extra works involved; such as maintenance of work registers and check of bills in connection with new works to be taken up. (2) Bringing the register of works relat ing to works under execution up to date by getting details posted from the beginning under major works under all the heads (3) Preparing comple tion report in the case of all works completed under all the heads and submitting the same to Comptroller (4) Disposal of 20 audit notes pend- ing (5) Disposal of 4 D.I.S. pending (6) Dipsosal of 2 inspection reports.

The existing sanctioned accounts staff is quite in-adequate; and at least it has to be strengthened by two more accounts clerks as al- ready pointed out in a separate reference made to the Superintending Engineer, while furnishing statistics for continuation of the Division.

" COPY "

Chief Engineer for Roads and Buildings.

NG.4/1. 6

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE,

No. 3927/ES

Bangalore, dated 8th June, 1946.

From

M. SHAMANNA, Esq., M.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

To

The Chief Engineer for Irrigation in Mysore,

Bangalore.

Sir,

With reference to your letter No.4347 E dated 15-1-1946 and in continuation of this office letter No.2647/ES dated 23-2-1946 regarding the additional Accounts Staff required both for clearing the arrears and the current work on the Buildings Division, Bangalore, I have the honour to forward herewith a copy of letter No.521/BLAC dated 22-3-1946 received from the Assistant Comptroller, Bangalore Local Audit Circle, in the matter. The items of work which are in arrears in the Division have been detailed therein and he has opined that as the current work is heavy and takes away all their time the present staff is not able to attend to the clearance of arrears. He, therefore, opines that TWO Additional Clerks for a period of six months are necessary to clear the arrears. I agree with him. Of the two clerks one may be in the I Grade 40-3-70-5-100 and the other in the 2nd Grade 25-2½-50. Sanction of Government may be kindly obtained for two additional Accounts Clerks one of I Grade on Rs.40-3-70-5-100 and the other of II Grade on Rs.25-2½-50 temporarily for 6 months for the clearance of arrears in the Buildings Division, Bangalore.

of the Accounts Staff

As regards ~~arrangement~~ augmentation/for current work, th Executive Engineer may be requested to kindly send separate proposals, supported by necessary statistics regarding the increase of work in the Division.

I have the honour to be,
Sir,
Your most obedient servant,

for Comptroller.

V
11/6/46

8/6

8/6.

Letter No.521/BLAC dated 22nd March 1946 from the Assistant Comptroller, Local Audit Circle, Bangalore, to the Comptroller to the Government of Mysore, Bangalore.

Subject:- Posting accounts clerks to Buildings Division for clearance of arrears.

With referebce to your letter No.2646/Es dated 23-2-1946 on the above subject, I have the honour to state that the following are the items of work that are in arrears:-

1. Detail posting of work register in respect of several major works that have been taken up for execution in the Division.

2. The clearance of large number of old items outstanding in suspense schedules, viz., Deposit Register, Deposit Contribution, schedule, Miscellaneous Advance, O.B.A. and Purchase Schedule.

3. Forwardal of Completion Reports for nearly 300 works which have already been completed and final bills paid.

4.. Disposal of Audit Reports, O.I.Statements and Inspection reports which have been kept pending as detailed below:

8 Audit notes relating to the periods 9/39 (1); 6/40(1); 8/40(1); 5/40(1); 2/40(1); 12/40(1); 12/41(1); and 8/42(1).

6 O.I.Statements relating to the periods 3/41(1); 4/41(1); 7/42(1); 10/45(1); 11/45(1) and 12/45(1).

2 Inspection Reports for the periods 1-6-1939 to 31-7-42 and 1-8-42 to 31-12-1943.

The present staff is not able to attend to the above arrears, in view of the fact that the current work, which is heavy, takes away all its time. In my opinion, two accounts clerks, in a period of six months will be able to clear the above arrears.

As regards the current work it is observed that the work has increased to a great extent. This Division was originally

a Sub Division under the charge of an Assistant Engineer, with an accounts staff comprising of an Accountant and 3 Accounts Clerks. After its conversion to a Division the activities have increased. For instance, the total grant for the sub-Division which used to be 6 to 7 lakhs has now risen to 11 to 12. Several major works costing more than Rs.50,000/- have been undertaken by this Division. Of the 3 Accounts clerks, only two are attending to the accounts work, the third being solely entrusted with cash work. In view of the increase of work in the Accounts Branch as reported by the Accountant in his note proposing the strengthening of the accounts staff, the Executive Engineer may send separate proposals, if necessary, furnishing detailed statistics for the same.

Two Accounts clerks may, however, be posted for the clearance of arrears.

"Copy"

For Comptroller.

10/6/46

10/6.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE.

R e a d -

Correspondence ending with Memo No.1247/E dated 14th August 194 from the Chief Engineer for Irrigation, requesting sanction to the entertainment of two additional accounts clerks, one on Rs.40-3-70-5-100 and the other on Rs.25-2½-50 for a period of six months in the Buildings Division, Bangalore, for the clearance of arrear accounts work in the Division.

Order thereon No.P.W.2470-1/Est 16-46-6 Camp - Mysore,
Dated, ~~Bangalore~~ 16th October 1946.

The proposal of the Chief Engineer is sanctioned for a period of six months.

2. The Chief Engineer is requested to call for monthly progress reports on the arrears clearance work and to see that the arrears are cleared within the period now sanctioned.

3. The Chief Engineer may, if necessary, utilise the services of P.W.D.Clerks, in consultation with the Comptroller, for being appointed against the two additional posts now sanctioned.

Secretary to Government,
Public Works Department.

To

The Chief Engineer for Irrigation
The Comptroller to Government (through the Financial Sectt)

TSRN.

167

G. R. S. App. F VI—G 2]

SUBJECT ..... Accounts clerks for Buildings Dn, Bangalore.

.....

.....

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

the 194 .

Date of issue 16.10.46 194 .

Signed by .....

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

Section

File No. 11 . 1/6

Serial No.

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read— Correspondence ending with ~~letter~~ Memo No 1247/E dated 14-8-1946 from the Chief Engineer for Irrigation, requesting sanction to the entertainment of two additional account clerks, one on Rs 40-3-70-5-100 and the other on Rs 25-2½-50 for a period of six months in the Buildings Division, Bangalore, for the clearance of arrears accounts work in the Division.

Order thereon—No.

Order Item No PW 2470-1 Dated 16.10.46

The proposal of the Chief Engineer is sanctioned for a period of six months

YSR. 2/10

2. The Chief Engineer is requested to call for monthly progress reports on the arrears clearance work and to see that the arrears are cleared within the ~~extended~~ period ~~of six months~~ now sanctioned.

3. The Chief Engr may, if necessary, utilise the service of P.W.D. clerks, ~~on~~ in consultation with the Comptroller, ~~against~~ for being appointed against the two additional posts now sanctioned.

KW 6/10/46

Secy to Govt
P.W. Deptt 4/10

Do

The CE for Irrigation

The Comptroller (Through DC Deeth)

List of Enclosures

B 3/10/46

Secy

30/10/46

Copied by

Examined by

C. F. 74.]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Minute dated 5-9-1946 of the Minister for Agri & P.W. in case of the notes relating to the P.W. Dte 167/PW in regard to the additional accounts clerk sanctioned for the Rewi Chuje Dn. Banglore.

a

I would like to impress on the Secty the imperative need for quick disposal of papers. The original papers called for in the present case are absolutely unnecessary for disposing of the matter. On the other hand it has caused a delay of a fortnight. When the head of a department make a statement, they may be taken to be true and the matter disposed of on that basis."

Sd/- L.S. 5-9-46.

Submitted with reference

N.B.— Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

C. F. 74.]

Routine Notes.

WD 07111—GPB—50,000—29-7-44

[To be used only for notes, requisitions, etc., not intended for permanent record.]

to the minute extracted overleaf.

Rules 127 and 128 of the Manual of office procedure of the Gen'l Rev. Sect'l lay down that the paper under disposal should be carefully read by the case worker and that references to which specific mention is made in the letter should be marked with letter slips and should be submitted along with the letter. In the present case the C.E. has specifically quoted the number and date of the Comptroller's letter but he did not send either the letter or a copy thereof. As it was considered that the letter might be required for perusal by Govt., it was called for before submission,

Flag V.

N.B.— Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

C. F. 74.]

Routine Notes.

WD 07111—GPB—50,000—29-7-44

[To be used only for notes, requisitions, etc., not intended for permanent record.]

So that there may not be an observation that the case has been submitted in an incomplete manner.

Submitted for perusal

The minute of the minister is however noted and as far as possible the matter will be worked up and submitted in a complete manner without referring it to the head of the department in prolonging delay, unless it is absolutely necessary.

Secy P.W.) 31/10/46

For perusal.

Min P.W.) 1/11/46

1/11

2/11/46.

4/11

OFFICE OF THE MINISTER FOR AGRICULTURE AND PUBLIC WORKS
2 NOV. 1946
No. 3304

N.B.— Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.